

PRE-MEETING CHECKLIST

PRE-SUBMITTAL MEETING DATE: _____ SITE PLANNER: _____

CONTROL#: _____ PCN Application #: _____ PROPOSED INTAKE DATE: _____

Agent/Firm: _____

A. Application Name: _____ BCC District: _____

B. Location: _____

C. TIER: U/S R/EX AGR GLADES D. ZONING DISTRICT: _____

E. LAND USE: _____ F. OVERLAY/SPECIAL STUDY AREA: _____

G. Is the Zoning District consistent with the Future Land Use designation? [] Yes [] No

H. Is the Property located within the Urban Redevelopment Area (URA)? [] Yes [] No

Is your property within a Primary Redevelopment Area? [] Yes [] No Use the PRA Check list.

I. PROPOSED REQUEST: _____

Prior Approval yes _____ no _____ Prior Use: _____ Revoke: yes _____ no _____

FINAL DRO

- [] Original DRO
- [] Revision to an Approved Site/Master Plan or Subdivision Plan
- [] Off-the-Board w/in 2 months

PUBLIC HEARING

- [] Rezoning (Standard District) from _____ to _____
- [] PDD (Planned Development District) from _____ to _____
- [] Class A Conditional Use _____
- [] Class B Conditional Use _____
- [] Development Order Amendment _____

Reconfigure Master, Site, Subdivision Plans: yes _____ no _____
 Add/delete land area: yes _____ no _____ acreage _____
 Add units: yes _____ no _____ number/type _____ WFH: _____ TDR: _____
 Workforce Housing pre-ap approval Yes [] No []
 Add square footage: yes _____ no _____ sq. ft. _____
 Add access point: yes _____ no _____ where: _____
 Addition of (children/adults; pumps, seats, etc): yes _____ no _____ # _____
 Modification of condition(s): yes _____ no _____
 Resolution #: R- _____
 Condition heading/# _____
 Condition heading/# _____
 Condition heading/# _____

Agent must provide the status of all conditions of approval.

- [] Expedited Application Consideration yes _____ no _____ change: _____
- [] Type II Zoning Variance Request(s): _____
- [] Concurrent [] Stand Alone

PROPOSED DOCUMENT APPROVAL

- [] Alt Landscape Plan _____ [] Site Plan _____
- [] Architectural Elevations Yes [] No [] [] Subdivision Plan _____
- [] Condition Amendment or Time Extension [] 10% Expansion of Nonconformity _____
- [] Master Plan _____ [] Other: _____
- [] Master Sign Plan _____
- [] Phasing Plan _____
- [] Re -approval of Plan Subject to Sec. 2.E
- [] Regulating Plan _____

POSSIBLE REQUIRED DOCUMENTS (not an inclusive list)

- [] Base Building Line Waiver [] Shared Parking Study
- [] Consent Forms [] Survey Abstracted w/in one year: yes _____ no _____
- [] Cost of Improvements (Article 1) [] TDR Documents
- [] Cross Access Agreement [] Tree Survey
- [] Cross Parking Agreement [] Traffic Statement/Study
- [] Developer/Development Agreement [] Unity of Control
- [] Drainage Statement [] Unity of Title
- [] Easement/deed restrictions [] Westgate CRA approval
- [] Elevations [] Workforce Housing pre-ap approval
- [] Internal Traffic Study [] Visual Impact Analysis
- [] Propagation Study [] Other: _____
- [] Restrictive Covenants
- [] Removal Agreement
- [] Settlement Agreement

ULDC Articles:

ARTICLE 1:

- Previous Approval Threshold
- Non-conforming Structure
- Non-conforming Use
- Nonconforming Lot
- Other _____

ARTICLE 2:

Requests Process questions: _____

ARTICLE 3

- Overlay District: (Setbacks, Uses, Parking, and Landscaping)
- Property Development Regulations (Setbacks, FAR, Townhouse and/or ZLL requirements)
- District Specific Regs (RM and MR-5, Hours of Operation, Enclosed Uses)
- PDD/TDD Districts (Land use vs. PDD; Uses; Setbacks; Parking; Design Objectives; Cul-de-sac waivers; Cross Access; Frontage; Landscaping and easements, exemplary)

ARTICLE 4

Specific Use Regulations

ARTICLE 5

- Accessory Uses/Structures
- Fences/Walls, Pools, Enclosures, Bike Racks; Generators
- Architectural Guidelines
- Parks and Rec
- TDR/Workforce Housing
- Performance Standards (intersection/location criteria)
- Noise and Lighting
- Legal Documents and Easements

ARTICLE 6

- Parking, Loading and Driveways
- Queuing
- Grass Parking
- Pervious

